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**From:**  
**Sent:** Tuesday, 20 June 2023 3:21 PM  
**To:** Executive Catering Supervisor  
**Cc:**  
**Subject:** 2023 - Annual Governors Dinner - 5 July - Function Request.docx [SEC=OFFICIAL]  
**Attachments:** 2023 - Annual Governors Dinner - 5 July - Function Request.docx

Hi,

Please find attached a function request for a dinner to be hosted by the Governor on 5 July 2023. Wine choices will be advised closer to the event.

If you have any queries, please contact me.

Thank you.

Regards,

Conferences and Events | Secretary's Department  
RESERVE BANK OF AUSTRALIA | 65 Martin Place, Sydney NSW 2000

<b>Function Day:</b> Wednesday		<b>Function Date:</b> 5 July 2023	
<b>Contact:</b>		<b>Extn:</b>	
<b>Host:</b> Governor		<b>Location of Function:</b> Level 11 Board Dining Room	
<b>Budget Code:</b> 57510	<b>No. Bank Staff:</b> 5	<b>Department Code:</b> 6520	
<b>Budget Code:</b> 57500	<b>No. Visitors:</b> 6	<b>Product Code:</b>	
	<b>Total Guests:</b> 11	<b>Project Code:</b>	
<b>Arrival Time:</b> 6:30	<b>Serving Time:</b> 7.00pm	<b>Finish Time:</b> 8.30 – 9.00pm	
<b>Other information/requirements:</b> <u>Annual Governors' Dinner</u> 1 low-set flower arrangement  Table should be set for 9 persons – the other 2 meals are for _____ and _____ in the Level 11 Conference Room			

**FOOD****Entrée:**

Ocean trout ceviche with edamame, pickled ginger, kimchi, ponzu dressing

**Main:**

Whole roasted beef tenderloin. Pomme rosti, caponata, fresh green beans\*, black garlic jus

*\*replacing the spinach*

**To Finish:**

Selection of Australian cheeses - individual plate with lavosh, quince paste and grapes or sliced pear

Coffee, tea and chocolates

**BEVERAGES**

Sparkling mineral water, beer, soft drinks and juice to be available

Wines:

***to be confirmed***

Date: 20 June 2023

Authorised by: AL Dickman

In terms of PI-4, all executive catering services will need to be approved by a Level 7 officer (or above) or formally delegated officer.

Total Food: \_\_\_\_\_  
Total Soft drinks: \_\_\_\_\_  
Total Wine & Liquor: \_\_\_\_\_  
Total: \_\_\_\_\_



### **Tonight's menu ...**

#### **Entrée**

Ocean trout ceviche with edamame beans,  
pickled ginger, kimchi and ponzu dressing



#### **Main**

Whole roasted beef tenderloin with black garlic jus,  
pomme rösti, caponata and fresh green beans



#### **Dessert**

Individual cheese plate  
Coffee, tea and chocolates



#### **Wines**

2021 Philip Shaw No.11 Chardonnay  
2007 Vasse Felix Cabernet Sauvignon



### **Tonight's menu ...**

#### **Entrée**

Ocean trout ceviche with edamame beans,  
pickled ginger, kimchi and ponzu dressing



#### **Main**

Whole roasted beef tenderloin with black garlic jus,  
pomme rösti, caponata and fresh green beans



#### **Dessert**

Individual cheese plate  
Coffee & tea



#### **Wines**

2021 Philip Shaw No.11 Chardonnay  
2007 Vasse Felix Cabernet Sauvignon

**From:**  
**To:** [Board Secretariat](#);  
**Cc:**  
**Subject:** Booking Board dining room - Dinner Tuesday, 15 August 2023 [SEC=OFFICIAL]  
**Date:** Wednesday, 26 July 2023 4:00:36 PM

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Hi Board Secretariat

Please book the Board Dining room for a dinner for CFR.

Date: Tuesday 15 August 2023

Time: from 6pm

Guests: with CFR Agency Heads. Final numbers tbc.

I am still waiting on replies from others, I will confirm once I have the final numbers.

Kind regards

RESERVE BANK OF AUSTRALIA | 65 Martin Place, Sydney NSW 2000  
w: [www.rba.gov.au](http://www.rba.gov.au)

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**From:**  
**Sent:** Friday, 4 August 2023 3:31 PM  
**To:** Board Secretariat  
**Cc:**  
**Subject:** RE: Booking Board dining room - Dinner Tuesday, 15 August 2023 [SEC=OFFICIAL]

Hi

The guest from ASIC is Karen Chester.

Thank you and Kind regards

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**From:**  
**Sent:** Thursday, 3 August 2023 1:20 PM  
**To:** Board Secretariat  
**Cc:**  
**Subject:** RE: Booking Board dining room - Dinner Tuesday, 15 August 2023 [SEC=OFFICIAL]

Thank you

the guest lists for dinner on Tuesday, 15 August.

RBA	<ol style="list-style-type: none"> <li>1. Philip Lowe</li> <li>2. Michele Bullock</li> <li>3. Bradley Jones</li> </ol>
ASIC	<ol style="list-style-type: none"> <li>1. Joe Longo</li> <li>2. Tba</li> </ol>
APRA	<ol style="list-style-type: none"> <li>1. John Lonsdale</li> <li>2. Therese McCarthy-Hockey</li> </ol>
Treasury	<ol style="list-style-type: none"> <li>1. Steven Kennedy</li> <li>2. Brenton Philp</li> </ol>

Date: Tuesday 15 August 2023  
Time: 6.15 pm for 6.30 pm sit down  
Total Guests: 9 (dinner with CFR)

Thank you

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**From:** Board Secretariat  
**Sent:** Wednesday, 26 July 2023 4:07 PM  
**To:** Board Secretariat  
**Cc:**  
**Subject:** RE: Booking Board dining room - Dinner Tuesday, 15 August 2023 [SEC=OFFICIAL]

Hi

We have booked the Board Dining Room for dinner on Tuesday, 15 August. We will arrange for the cleaners to come in early on Wednesday, 16 August to clean the bathrooms, dining room etc. as there is an Audit Committee meeting at 10:00 am followed by informal lunch in the dining room.

Kind regards

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**From:**

**Sent:** Wednesday, 26 July 2023 4:01 PM

**To:** Board Secretariat

**Cc:**

**Subject:** Booking Board dining room - Dinner Tuesday, 15 August 2023 [SEC=OFFICIAL]

Hi Board Secretariat

Please book the Board Dining room for a CFR dinner.

Date: Tuesday 15 August 2023

Time: from 6pm

Guests: with CFR Agency Heads. Final numbers tbc.

I am still waiting on replies from others, I will confirm once I have the final numbers.

Kind regards

RESERVE BANK OF AUSTRALIA | 65 Martin Place, Sydney NSW 2000  
w: [www.rba.gov.au](http://www.rba.gov.au)

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**From:**  
**Sent:** Wednesday, 9 August 2023 9:10 AM  
**To:**  
**Cc:**  
**Subject:** RE: PROPOSED MENU - 2023 - CFR Dinner - 15 August - Function Request - correction for the arrival and sit down [SEC=OFFICIAL]

Will do - thanks

-----Original Message-----

**From:**  
**Sent:** Tuesday, 8 August 2023 6:19 PM  
**To:**  
**Cc:**  
**Subject:** FW: PROPOSED MENU - 2023 - CFR Dinner - 15 August - Function Request - correction for the arrival and sit down [SEC=OFFICIAL]

Could you please change arrival to 6.15 for 6.45pm (sit-down)

Thank you

-----Original Message-----

**From:**  
**Sent:** Tuesday, 8 August 2023 5:39 PM  
**To:**  
**Cc:**  
**Subject:** FW: PROPOSED MENU - 2023 - CFR Dinner - 15 August - Function Request - correction for the arrival and sit down [SEC=OFFICIAL]

Thank you  
Exactly what I would have ordered.  
Great minds think alike!

-----Original Message-----

**From:**  
**Sent:** Tuesday, 8 August 2023 2:08 PM  
**To:**  
**Cc:**  
**Subject:** PROPOSED MENU - 2023 - CFR Dinner - 15 August - Function Request - correction for the arrival and sit down [SEC=OFFICIAL]

Hi

This is the menu proposed for the CFR dinner next week. Thoughts? I would like to send the function request to Catering this afternoon if possible.

Thank you.

Regards,

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**From:**  
**Sent:** Wednesday, 9 August 2023 9:19 AM  
**To:** Executive Catering Supervisor  
**Cc:**  
**Subject:** 2023 - CFR - Dinner with Governor - 15 August- Function Request [SEC=OFFICIAL]  
**Attachments:** 2023 - CFR - Dinner with Governor - 15 August- Function Request.docx

Hi

Please find attached a function request for next week's dinner. I will forward the wine selection in due course.

Thank you.

Regards,

Conferences and Events | Secretary's Department RESERVE BANK OF AUSTRALIA |  
65 Martin Place, Sydney NSW 2000



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**From:**  
**Sent:** Wednesday, 9 August 2023 1:57 PM  
**To:** Executive Catering Supervisor  
**Cc:**  
**Subject:** AMENDED TO INCLUDE WINES - 2023 - CFR Dinner - 15 August- Function Request  
[SEC=OFFICIAL]  
**Attachments:** 2023 - CFR Dinner - 15 August- Function Request.docx

<b>Function Day:</b> Tuesday		<b>Function Date:</b> 15 August 2023	
<b>Contact:</b>		<b>Extn:</b>	
<b>Host:</b> Governor		<b>Location of Function:</b> Board Dining Room Level 11	
<b>Budget Code:</b> 57510	<b>No. Bank Staff:</b> 3	<b>Department Code:</b> 6520	
<b>Budget Code:</b> 57500	<b>No. Visitors:</b> 6	<b>Product Code:</b>	
	<b>Total Guests:</b> 9	<b>Project Code:</b>	
<b>Arrival Time:</b> 6:15pm	<b>Serving Time:</b> 6:45pm	<b>Finish Time:</b> 9:00pm	
<b>Other information/requirements:</b> <u>CFR DINNER WITH GOVERNOR</u> 1 x low set flower arrangement <b>*fresh green beans instead of spinach please</b>			

<b>FOOD</b>
Entrée: Ocean trout ceviche with edamame, pickled ginger, kimchi, ponzu dressing
Main Course: Whole roasted beef tenderloin, pomme rosti, caponata, <b>spinach*</b> black garlic jus
Dessert: Warm peach tart, caramel sauce, vanilla bean ice cream
Tea, coffee, chocolates

<b>BEVERAGES</b>
Still and sparkling mineral water, orange juice, tomato juice
Hentley Farm Blanc de Noir
Tim Adams Pinot Gris
Balthazar of the Barossa Shiraz

Date: 9 August 2023

Authorised by: Anthony Dickman  
All executive catering services will need to be approved by a Level 7 officer (or above) or formally delegated officer.

Total Food: \_\_\_\_\_  
Total Soft drinks: \_\_\_\_\_  
Total Wine & Liquor: \_\_\_\_\_  
Total: \_\_\_\_\_

**NOTE FOR CONCIERGE****CFR DINNER – 15 AUGUST**

The guests listed below will be arriving around 6.15pm.

will be on the Ground Floor to greet them.

Send attendees to Level 11 and

will give them access to the Board Suite.

**APRA**            John Lonsdale  
                      Therese McCarthy-Hockey

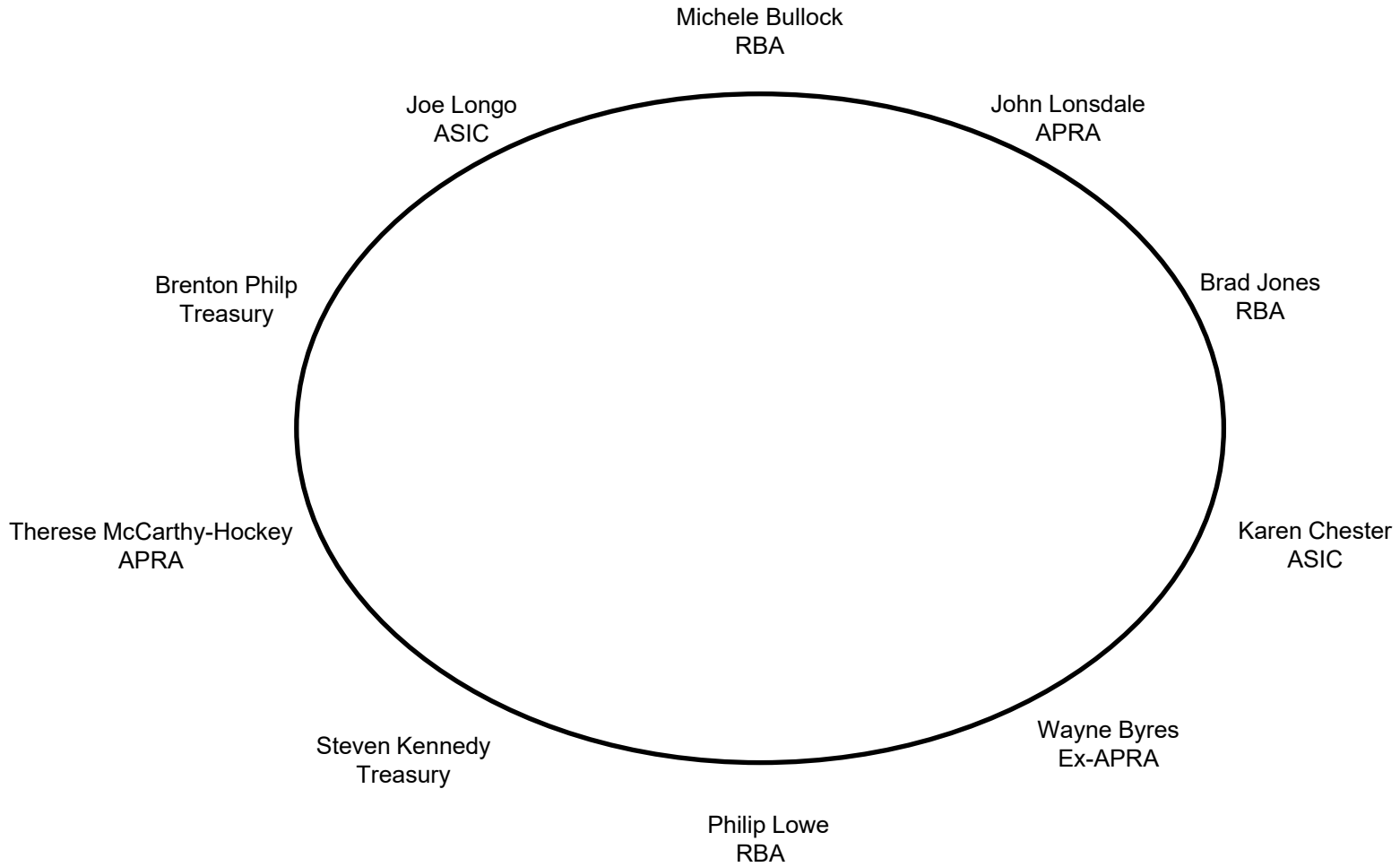
**ASIC**            Joe Longo  
                      Karen Chester

**Treasury**        Steven Kennedy  
                      Brenton Philp

**Ex-APRA**        Wayne Byres

Thank you.

**CFR DINNER – TUESDAY 15 AUGUST 2023**  
**SEATING PLAN – BOARD DINING ROOM – LEVEL 11**  
**6.15pm for 6.45pm – concluding around 9.00pm**



Bank	= 3
Non Bank	= 7
Total	= 10